

Creekside Vineyards Winery Employment Application

APPLICANT INFORMATION							
Last Name			First		M.I.	Date	
Street Address					Apartment/Unit #		
City			State		ZIP		
Phone			E-mail Address				
Date Available		Social Security No.			Desired Salary		
Position Applied for							
Are you a citizen of the United States? YES <input type="checkbox"/> NO <input type="checkbox"/> If no, are you authorized to work in the U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/>							
Have you ever worked for this company? YES <input type="checkbox"/> NO <input type="checkbox"/> If so, when?							
Have you ever been convicted of a felony? YES <input type="checkbox"/> NO <input type="checkbox"/> If yes, explain							
EDUCATION							
High School			Address				
From To		Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>			Degree		
College			Address				
From To		Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>			Degree		
Other			Address				
From To		Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>			Degree		
AVAILABILITY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURDAY	FRIDAY	SATURDAY
check all that apply							
POSITION of INTEREST	Cellar Rat / Wine Lab	Vineyard / Farm Labor	Tasting Room & Terrace Host	Festival Sales	Bartender (Parker Run)	Wholesale / Marketing	INTERN
check all that apply							
REFERENCES							
Please list three professional references.							
Full Name				Relationship			
Company				Phone ()			
Address							
Full Name				Relationship			
Company				Phone ()			
Address							
Full Name				Relationship			
Company				Phone ()			
Address							

PREVIOUS EMPLOYMENT			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

MILITARY SERVICE	
Branch	From To
Rank at Discharge	Type of Discharge
If other than honorable, explain	

EMPLOYMENT STATEMENT: Please state briefly why you would be an awesome candidate for employment.

DISCLAIMER AND SIGNATURE	
I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.	
Signature	Date

Creekside Vineyards, Winery, & Terrace Job Descriptions

Harvest / Wine Cellar Assistant (Part Time)

We are seeking motivated and enthusiastic individuals to work directly with our team for the 2017 vintage. This is a hands-on position that will allow the individuals to participate in most of our major wine projects focusing on vineyard, harvest, and bottling. We are known for producing exceptional regional wines from Illinois grapes and aim to provide a safe, educational, and enjoyable work environment.

(Hours: 8-16 hrs / week)

Involvement / Responsibilities:

Team members must be able to work long hours, lifting and moving heavy objects, standing for several hours in one place, performing redundant tasks, all while displaying astute judgment and meticulous attention to detail. Team members will be expected to perform every task that is required to make fine wine, from vineyard sampling and monitoring, harvest prep, scrubbing drains and cleaning corners of the winery, executing additions, inoculations, racking, pressing, to bottling the finished product.

Qualities:

- ✓ Employees must be punctual, capable of following specific directions precisely, flexible and adaptable to our work environment, a team player, respectful to the environment and each other and possess the drive to absorb and learn as much as possible. Above all, we are looking for young winemakers who are truly passionate about wine, whose selfless work and dedication will be devoted towards creating an incredibly compelling wine.
- ✓ A consistently positive attitude and willing to trade hard work for a dynamic well-rounded winemaking experience.
- ✓ Knowledge of wine and a passion for tasting
- ✓ Able to lift 50 pounds and stand for extended periods of time
- ✓ Appreciation and ability to perform physical work (4-8 hours), 2-3 days a week
- ✓ Capacity to learn new things and a desire to have a career in the wine industry
- ✓ Reliable transportation and a valid driver's License
- ✓ English as a first language or fluent is required.

Laboratory Assistant (Part Time)

Creekside Vineyards Winery, a small Quad Cities area wine producer, is seeking an intern candidate to collect samples and run routine in-house laboratory testing. Additional responsibilities include general lab housekeeping/organization, record keeping, maintaining supplies list, and periodical assistant winemaking duties. Must be able to lift 50 pounds and stand for extended periods of time.

Protocols for the below-listed tests are established; will train person familiar with basic laboratory procedures. (Hours: 8-16 hrs / week)

pH meter use & calibration

1. Brix – hydrometer & refractometer
2. Alcohol – ebullometer method
3. Total acidity - titration
4. SO₂ free / total – aeration/oxidation method
5. VA (volatile acidity) analysis - cash still method
6. MLF (malolactic fermentation) - paper chromatography
7. Cu trials – serial dilution
8. Cold stability trials – fining trial
9. Heat stability trials – fining trial

Tasting Room Host, Festival Sales, Bartender, Retailer Tastings (Part Time)

We are seeking individuals who have a passion for wine and people for our Tasting Room in Preemption, Wine Terrace is Coal Valley, and for Parker Run Vineyards in Windsor, Illinois. Candidates must be articulate, professional, enthusiastic, energetic and able to provide superior customer service and hospitality to our guests. Successful candidates will be available to work weekend shifts and weekdays. Previous Tasting Room and/or Hospitality experience is preferred but not required. (Hours: 6-20 hrs / week, April-October; 3-15 hrs/week November-March)

Responsibilities:

- Greet and serve guests and provide them with an exceptional wine tasting experience
- Educate and inform guests about Creekside Vineyards wines, wine styles, and wine-making techniques
- Tell the Creekside Vineyards story and history
- Sell wine and sign-up guests as wine club members
- Handle routine point-of-sale (POS) transactions and customer orders via an iPad based system
- Maintain a neat and orderly work environment and assist with tasting room housekeeping
- Represent the brand at off-site events as required
- Maintain a professional appearance at all times
- Other duties and responsibilities as assigned by the Tasting Room Manager/Ownership

Qualifications:

- Must be at least 21 years of age and able to serve alcohol
- Certification for Food Handler (2 hour course & exam) and Bassett Training (8 hour course & exam)
- Ability to provide friendly and attentive customer service
- Possess some knowledge of wine and/or a have a strong interest in learning about wine
- Retail/Sales experience (experience in wine and hospitality is desirable)
- Excellent communication skills, ambitious, outgoing, friendly, enthusiastic, goal oriented
- Service driven and focused on providing a quality and memorable customer experience
- Knowledge of Point of Sale (POS) business systems on an iPad use is a plus
- A team player in an environment that requires flexibility and multi-tasking
- Able to lift 50 pounds and stand for extended periods of time
- Neat and professional appearance is a must
- Reliable transportation is a necessity
- Must be able to work Wednesday-Sundays & at least 2 weekends/month

For consideration, please submit your application,
resume and cover letter (if applicable) to info@creeksidevineyards.com
Creekside Vineyards Winery is an Equal Opportunity Employer